

# EAST LONG BEACH PONY BASEBALL AUXILIARY BOARD - OFFICIAL NOMINATION FORM

Available Positions to ELBPB members:

**Please note that Auxiliary Board Positions are not considered part of the Board of Directors.**

- ❑ **Opening Day Chairperson** – Responsible for planning, coordinating and handling all Opening Day activities. This includes coordinating vendors for the day.
- ❑ **Picture Day Chairperson** – Responsible for securing picture vendor, scheduling vendor for picture day, disbursing picture packets to teams in advance of picture day, planning and scheduling teams for pictures, coordinating with teams on day of, and delivering pictures to teams when they arrive. Responsible for securing 3 (three) sealed bids from vendors and submitting those said bids to the ELB Board of Directors for review and approval.
- ❑ **Pancake Breakfast Chairperson** – Responsible for planning the Pancake Breakfast on Picture Day. Should work directly with Picture Day Chair in planning events for the day. Responsible for ensuring that all supplies, chairs, grills are ordered through Snack Bar Director. Needs to coordinate deliveries prior to day, organize set up and clean up of event and secure any vendors/booths for the day.
- ❑ **Charity Event Director** – Responsible for planning, coordinating and handling the Charity Event to be held at ELB in April. Responsible for suggesting charities to ELB Board for consideration. Responsible for creating, planning and organizing all events and activities for that day.
- ❑ **Team Parent Liaison** – General Liaison to team parents. Responsible for putting together and distributing the team parent handbook. Conducts Team parent meeting at beginning of season. Will be the main source of information for team parents and is required to communicate with them throughout season.
- ❑ **Yearbook Coordinator** – Responsible facilitating the creation of the league yearbook. Each team will have a page in the yearbook. The chair is also responsible for ordering and distributing the yearbook at league’s end. Responsible for securing 3 (three) sealed bids from vendors and submitting those said bids to the ELB Board of Directors for review and approval.
- ❑ **Trophy Chairperson** – Responsible for ordering and distributing trophies and awards at league’s end. Also responsible for ordering and distributing All Star tournament awards as directed by the Tournament Director. Responsible for securing 3 (three) sealed bids from vendors and submitting those said bids to the ELB Board of Directors for review and approval.
- ❑ **Uniform Chairperson** – Responsible for securing 3 (three) sealed bids from vendors and submitting those said bids to the ELB Board of Directors for review and approval. Responsible for coordinating, ordering and disbursing league uniforms prior to season. Also responsible for coordinating post season All Star uniforms with the Tournament Director. Must be available to be at Draft Day to coordinate managers’ uniform selection and ordering.
- ❑ **Snack Bar Assistant** – Assists the Snack Bar Director with the operation of the snack bar, including assistance with ordering, stocking, inventory, and snack bar schedules.
- ❑ **ELB Merchandise Chairperson** –Coordinates procurement and sale of ELB Merchandise throughout the season. Maintains tracks and organizes inventory of ELB Merchandise and reports sales of merchandise to Auxiliary President for presentation to the Board of Directors. Responsible for securing 3 (three) sealed bids from vendors and submitting those said bids to the ELB Board of Directors for review and approval.
- ❑ **League Photographer** – Responsible for taking and submitting photos of all divisions throughout the Season, including Fall Ball. Photos shall be loaded to USB flash drive and shared with Yearbook Committee at least twice a month during the regular season. This position is also responsible for leading the Yearbook Committee.
- ❑ **Snack Bar Coordinator** – Responsible for allocating and facilitating the team snack bar shifts.
- ❑ **All Star Coordinator** – The league All Star coordinator would be responsible for gathering the necessary player and manager paperwork to complete the Pony Tournament Eligibility Affidavits. This includes the completion of the All Star Books, completion of the affidavits and team registration with Pony and ordering All Star patches. The coordinator would assist the uniform chair and the tournament director and snack bar coordinator with shifts needed to work during tournaments held at ELB.

**All applicants must be nominated by a current ELB parent or guardian of a registered player.**

<p>I, _____ a member of ELBPB league,  nominate _____ to be considered as a candidate  for _____.</p> <p>_____</p> <p>Signature of Nominator</p>
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**EAST LONG BEACH PONY BASEBALL  
AUXILIARY BOARD - OFFICIAL NOMINATION FORM**

TO BE COMPLETED BY NOMINEE

1. How long have you been a member of ELBPB? \_\_\_\_\_

2. What division and team are you associated with? \_\_\_\_\_

3. Have you ever served on the ELBPB board?       Yes     No      *Last Year Served* \_\_\_\_\_

4. Have you ever served any other youth organization?     Yes     No  
*Organization:* \_\_\_\_\_ *Position:* \_\_\_\_\_ *Last Year Served* \_\_\_\_\_

5. Briefly describe why you would like to serve ELBPB.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. What experience or qualities do you have that make you a good candidate for the office you are seeking?  
\_\_\_\_\_  
\_\_\_\_\_

9. Would you be interested in serving the league in a different position if this one is not available?  
 Yes     No     It depends on the position

Please list three references we may contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Nominees Email address: \_\_\_\_\_

Home Phone No: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone No: (\_\_\_\_\_) \_\_\_\_\_

Signature of nominee \_\_\_\_\_ Date \_\_\_\_\_

All nominees will be notified by the president of ELBPB as to the status of their nomination.

Approved  
 Denied

\_\_\_\_\_  
President